

_____ 07.04.03

_____ Vice President for Research and Economic Development - Office of
_____ Research Security (ORS)

_____ October 3, 2013; Reviewed/Revised November 13, 2023

_____ To provide guidance to The University of Alabama in Huntsville (“UAH”)
_____ faculty, staff, and students who may be contacted by a Federal
_____ Agent/Federal Investigator for the purposes of arranging an in-person visit.

_____ It is the policy of UAH to cooperate fully with all duly authorized Federal
_____ Investigators, provided that appropriate security and privacy safeguards
_____ are respected.

Any UAH faculty, staff or student receiving an announcement that a
Federal Investigator will be coming to the UAH campus at a particular time
shall immediately notify ORS or the Office of Counsel of the date and time
of the appointment.

The term “Federal Investigators,” as used in this policy, may apply to
Agents of the Federal Bureau of Investigation (FBI), the Drug Enforcement
Agency (DEA), the Department of Homeland Security (DHS), and similar
officials who have jurisdiction to investigate criminal activity.

The term “Federal Investigatorgi

Then, ask the Agent to wait while you contact ORS (256-824-6035) or Office of Counsel (256-824-6633). UAH employees should refrain from answering questions until after you have spoken with ORS or Office of Counsel. A UAH representative will be sen